Whites Hill State College P&C Association AGM

March 19th 2014 Minutes

6:30pm Arts and Asia Building

1. Open 6:34pm
   Marg welcomed members and guest to the meeting and gave an introduction.

2. Attendance as per the attendance sheet
   Apologies made for Anne Garton, Susan Burton, Lorinda Goodwin, Letisha Stewart, Nadine davies, Narelle jones, Caroline Jepsen, Chris Prosser, Ben Jones

3. Confirmation of the minutes for the previous AGM held 20th March 2013. Rosemary Caswell moved that the minutes of the previous AGM were a true and correct, seconded by Tracy Shuttleworth, all in favour, no adjustments passed unanimously

4. Business arising from the minutes of the previous AGM
   It was previously agreed that the funds from the 2012 Fete would be provided to the Performing Arts. A list has been provided to the P&C executive which has been worked through. Reports presented at General Meetings throughout the year.

   The distribution of proceeds for the 2013 Fete have not yet been decided at this time

   Small fund-raising events – Easter, Mother’s Day, Father’s Day. These have been reported on at the General Meetings following the events, nothing to add.

   Support for the homework club with donation of funds for afternoon tea. Report and Motion of Support at February 2014 General Meeting to continue support.

   Support of Chaplaincy-Leadership programmes. Motion of P&C Assoc Support of Chaplaincy Programme evidenced by the Motion moved at the February 2014 General Meeting.

   Supporting Sporting and Academic participants in regional teams for two or more events per year with a one off payment of $150 moved to General Meeting to be held after the AGM

   Supporting Families in difficult circumstances: The P&C will make available a tuckshop credit of $50 per child to cover lunch costs to those in need. Discussion moved to General Meeting.

   Supporting the Colleges Sun Safety Strategy: the P&C will welcome new students starting Prep and Year 7 in 2014 with a new college hat to be collected from the Uniform Shop. Motion passed at February 2014 General Meeting to continue the programme for Prep and Year 7 in 2014, Prep, Years 7 and 8 in 2015 and Prep and Year 7 in 2016.
Discussion is to be had for before school non-student activity and possible solutions to keep our children active and healthy. Concern was voiced towards duty of care and students welfare. In 2013 Year 6 students were providing activities for younger students. Junior School do not want unsupervised students in the grounds prior to 8:15am, OSHC is available for students who are at the school prior to this time. Tennis is currently offered. Smart Moves had been embedded in the school in 2013 in line with EQ guidelines. The school has a preference to organised sport being offered after school. This discussion will be taken to a later general meeting.


5. Marg read the Cover Letter from the auditor & the Financial Report from the Accountant of Overall financial Position of the P&C Assoc and the Assoc is considered Liquid. ATTACHMENT 1 AUDITORS LETTER. Auditor report was tabled for P&C members to review. ATTACHMENT 2 FINANCIAL REPORT for 2013 prepared by Neale Brosnan (chief financial officer) of Community Management Solutions. The following was given as a summary of the accounts by Marg: Assets for 2013 $250803.06, liabilities of $30149.95, equity $220653.11. Total Revenue 2013 all of P&C $442919.18 less expenditure $409029 net profit $33891.

Peter Lello moved that the audited annual financial statement and the Treasurers Report be received and accepted. This was seconded by Rachel Fraser, voting carried unanimously in favour.

6. President’s Report ATTACHMENT 3

Gary Bloxsom moved that the President’s Report be received and accepted, seconded by Karen Clifford, voting carried unanimously.

7. All memberships for the 2013 P&C Assoc now lapse. Chair vacated by the Executive Committee and the current acting Principal Anne Lawson took the floor and made introductions inviting those present to make application to Membership for 2014.

8. Anne Lawson took all applications and listed members names (both present and applications that had been rec’d prior to the meeting).

9. Election of Officers/Executive Committee

   - President: Marg Dinte nominated by Gary Bloxsom, seconded by Kerry Loose-Jones. Carried unanimously.
• Vice-President: Gary Bloxsom nominated by Peter Lello and seconded by Helen Singh. Carried unanimously.
• Vice President: Peter Lello nominated by Gary Bloxsom seconded by Tracy Shuttleworth and carried unanimously.
• Treasurer: Vacant
• Secretary: Vacant

Support to the executive – but not executive members

• Assistant Secretary: Elizabeth Ryan, nominated by Peter Lello, seconded by Gary Bloxsom
• Assistant Treasurer: vacant
• P&C’s QLD (QCPA) Rep: Vacant

10. Confirmation of the continuation of the 2013 Subcommittees of the association (including appointment of members of subcommittees).

Kerryn Loose-Jones moved that the P&C continue the existing subcommittees and co-ordinator roles as listed below. Motion seconded by Robyn Warren. Voting carried unanimously in favour.

• Community Connection OSHC subcommittee
  Chairperson: Marg Dinte
  Treasurer: Bianca Busby
  Secretary: Susan Burton
  School advisor: Di Craig
  Others: Sharon Rumbold and Robyn Warren
  Signatories: Marg Dinte, Gary Bloxsom, Bianca Busby and Susan Burton

• Whites Hill Swimming Club
  Chairperson: Gary Bloxsom
  Vice-Chairperson: Rowan
  Treasurer: Narelle Jones
  Secretary: Nadina Davies
  Signatories: Marg Dinte, Gary Bloxsom, Narelle Jones, Nadine Davis

• Uniform Shop Subcommittee
  Chairperson: Tracy Shuttleworth
  Treasurer:
  Secretary: Marg Dinte
  School Advisor: Di Craig
  Other: Karen, Letisha
  Signatories: Tracy Shuttleworth, Gary Bloxsom, Marg Dinte

• Music Parent Support Committee
Chairperson: Karen Clifford  
Treasurer: Rachel Manton  
Secretary: Kerry Loose-Jones  
School advisor: Gerri Courtney

- Science & IT Parent Support Committee  
  Chairperson: Thomas Jepsen  
  Treasurer: TBA  
  Secretary: TBA  
  School Advisor: Mark Granrose  
  Other: Peter Lello

- Area Co-ordinator  
  Fete 2015 Preparation Co-ordinator  
  Grants Co-ordinator: Peter Lello nominated by Elizabeth Ryan  
  Projects Co-ordinator: Kerry Loose-Jones (Hall)  
  Minor fundraising co-ordinator: Tracy Shuttleworth nominated by Rachel Fraser  
  Publicity Co-ordinator: Josephine Jamieson  
  Volunteer Co-ordinator: Kerry Loose-Jones


12. Rachel Fraser moved that the WHSC P&C Association appoint Community Management Solutions (formerly ACSEA) to provide Accounting and Tax agent services for all accounts and subcommittees for 2014. Seconded by Peter Lello and carried unanimously.

13. Prospective date for the 2015 Annual General Meeting was set as Wednesday 18th March to be confirmed at the last general meeting of 2014.

14. Close of Meeting 7:39pm