International Student Program

ORIENTATION HANDBOOK

This booklet will be used to help you settle into life at Whites Hill State College as soon as possible.

Name: .................................................................

Year Level: .................. DOB: .........................

Nationality ....................................................

The Queensland Department of Education and Training.
Trading Name: Education Queensland International CRICOS Provider Number: 00608A
Welcome to Whites Hill State College. We hope that you enjoy your time of living and learning in a Queensland school. The first few days may be confusing and different, but you will have good times and fun as well. There are many people including staff and students who will help to make your time here enjoyable.

This booklet will help you to understand what is expected of you as a student at Whites Hill State College.

I look forward to working with you.

Gerri Courtney
HOD International/Arts/LOTE
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Principal’s welcome

Hello, and welcome to Whites Hill State College.

你好

환영합니다.

Chào mừng

ようこそ

We are pleased that you are able to be with us to start your educational journey in Australia.

Whites Hill State College is set on large, lush, green grounds and has a range of sports fields, a swimming pool, vast grounds, wireless networked buildings, fantastic school staff and students. The school is situated close to the Central Business District.

We value the cultural benefits that international students provide to the everyday experiences of our college and look forward to you joining us as a part of the Whites Hill State College family.

Whites Hill State College … The best place to be

Mr Paul Robertson
College Principal
Whites Hill State College
Contact Details

Location: 138 Burn Street
           Camp Hill 4152

Postal Address: PO Box 42 Carina 4152

Telephone:
- School Office (07) 3900 8333
- Emergency 0437 932 967
- Student Absence (07) 3900 8370

Website: www.whiteshillsc.eq.edu.au

Executive Principal: Mr Paul Robertson
Deputy Principal: Ms Sandra Quinn
A/Senior School: Mr Ben Ward
A/Primary School: Mrs Amy Hennessey
Guidance Officer: Ms Kylie Robertson
College Nurse: Ms Catherine Raff
Business Services Mgr: Mrs Jolene Dargie
HOD International: Mrs Gerri Courtney
ISP Support Teachers: Mrs Lisa Mahoney-Beltran
                      Mrs Lyn Stern
Homestay Coordinator: Ms Rebecca Sutton
Int Student Support: Mrs Aiko Strain
At Whites Hill State College, we have our CARES philosophy which all students and staff are expected to follow.

As an ISP student, this can also be interpreted as:

**C** is for **co-operation** - Students are expected to speak in English in class. This helps with everyone’s learning and avoids misunderstandings.

**A** is for **achievement** – Do your work in class. Be an active learner. Complete all homework and assignments on time. Your English will improve more quickly.

**R** is for **respect** - Students must be respectful of the different cultures and beliefs.

**E** is for **enthusiasm** – Try new ways of learning. Be open to different ideas. Join clubs and activities.

**S** is for **safety** – Let your homestay coordinator know your number and your friend’s numbers. Always let your host family know where you are and if you will be late. Be with friends.
Whites Hill State College

The history of Whites Hill State College begins over 50 years ago. Camp Hill State High School (Currently Whites Hill State College) opened in 1957 with 83 students and 6 staff. In 2002, Camp Hill State High School amalgamated with Whites Hill State Primary School to become Whites Hill State College.

The college offers classes from Prep to year 12. The students range from 4 to 18 years of age. This means we are a very family oriented school. High School Preparation began at Whites Hill at the end of 2006.

The campus has two sections: a Primary campus and a Secondary campus. We have a lovely, green campus covering 26 hectares. We have a number of sporting areas in the main campus and across Samuel Street. The school has its own 25 metre swimming pool and a hall where indoor sports, such as badminton and volleyball, are played.

International students are welcome to use the facilities at the college, to take part in sporting and cultural events and to socialize with students in the mainstream. Support staff (Guidance Officer and School Nurse) are also available for International students.

ISP Students are always welcome in the AALC. Specialist English language support staff work here. You may also visit the International staff anytime.
## School Routines
### College Times 2017

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>8.45 – 8.55am</td>
<td>Teaching Session 1 (Form for Secondary)</td>
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<tr>
<td>8.55 – 9.30am</td>
<td>Teaching Session 2</td>
</tr>
<tr>
<td>9.30 – 10.05am</td>
<td>Teaching Session 3 (including Munch Crunch for Primary)</td>
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<tr>
<td>10.05 – 10.40am</td>
<td>Teaching Session 4</td>
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<tr>
<td>10.40 – 11.15am</td>
<td>Teaching Session 5</td>
</tr>
<tr>
<td>11.15 – 11.45am</td>
<td>MORNING TEA</td>
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<tr>
<td>11.45 – 12.20pm</td>
<td>Teaching Session 6</td>
</tr>
<tr>
<td>12.20 – 12.55pm</td>
<td>Teaching Session 7</td>
</tr>
<tr>
<td>12.55 – 1.45pm</td>
<td>LUNCH</td>
</tr>
<tr>
<td>1.45 – 2.20pm</td>
<td>Teaching Session 8</td>
</tr>
<tr>
<td>2.20 – 2.55pm</td>
<td>Teaching Session 9</td>
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- Secondary classes to operate as double sessions, therefore 4 x 70min lessons

**Please arrive at school no later than 8.30am.**

### College Newsletters
The fortnightly college newsletter can be accessed on-line. It gives information about what is happening throughout the college. Please sign up for this newsletter at orientation.

### College Reports
Reports are distributed on the last day of term. These are important documents which you are expected to keep in a safe place and in good condition as many institutions ask for evidence of your study.

### Your Timetable
You will select your subjects with the primary or secondary Head of School. You will be given a copy of your timetable at the beginning of each term.
College Uniform Requirements

- At Whites Hill State College, you will need to buy your uniform from the College uniform shop. The uniform is designed for the Queensland climate. Wear the uniform with pride.

- In winter, you are able to wear long navy blue pants and a college jumper.

- You need to buy lace up leather shoes with black laces (from a shoe store or department store) and Whites Hill State College socks (from our College uniform shop).

On Wednesdays (sports days) you can wear plain sports shoes with your sports uniform.

While at Whites Hill State College you must wear the Whites Hill State College uniform at all times, including while travelling to and from the College.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
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<tr>
<td>Formal uniform</td>
<td>Formal uniform</td>
<td>Sports uniform</td>
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Hair
- Hair styles should be simple and safe.
- Long hair must be tied back.
- Shaved tracts are not suitable for school.
- Hair colour should be natural and should not draw attention.

Hat
- All students must wear the College broad brimmed hat when they are not under cover, when playing sport and coming to and from school to protect the face from the sun.
- The College approved broad-brimmed hat is part of the College uniform.

Jewellery
- One plain wrist watch may be worn.
- Small plain studs or small sleepers may be worn by students with pierced ears.
- Other piercings are not allowed.
- A medical disk bracelet is allowed for approved students who have a doctor’s letter.
- Small religious jewellery may be worn under the uniform but must not be seen.
- No other jewellery is permitted.

Make up
- No make up is to be worn, including no painted nails.

Underwear
- Underwear should not be visible.
- T-shirts or singlet tops should be white and not be visible.

Questions about uniform
1. On what days should you wear the sports uniform?
2. What socks must be worn?
3. When must you wear a hat?
4. What are two rules about hair that relate to you?
5. What kind of shoes do you need to wear with your formal uniform?
6. If you don’t want to wear your uniform when meeting friends after school, what should you do?
7. What jewellery are you permitted to wear?
8. When do girls have to wear a tie?
9. When do boys have to wear a tie?
10. What makeup are you allowed to wear?
Walk up Burn Street to Old Cleveland Road for the 204 and 250 buses.

The Queensland Department of Education and Training.
Trading Name: Education Queensland International CRICOS Provider Number: 00608A
School Map

1. Find and highlight the:
   a. International office
   b. Tuckshop
   c. Uniform Shop
   d. Swimming pool
   e. ILC
   f. Hall
   g. Main office

2. When you walk around the school, highlight the following on your map:
   a. Toilets
   b. Guidance officer’s room
   c. Nurse’s office
   d. Basketball courts
   e. Tennis courts
   f. Rainforest
   g. The sick room
   h. The music rooms

3. As you walk around, you need to find the following information:
   a. How much is bottled water? (tuckshop) ..............
   b. What is the name of the librarian? (ILC) ..............
   c. What is the ILC used for? (Integrated Learning Centre)
      ........................................................................
   d. Who is the guidance officer? .................
   e. What are the yellow lines used for? .................

At the tuckshop (canteen) do not forget to say “Please” and “Thank you”!
Emergency Procedures

There may be a time when an emergency may happen in the College. It is important that you know what to do. Your class teacher will explain what to do.

Lockdown

There may be a time when it is not safe for you to be outside the classroom. In this case the Lockdown Procedure should be followed. You will need to stay in your classroom out of sight.

Evacuation

When an emergency situation such as a fire occurs you will need to leave the College buildings. This is called Evacuation.

The next two pages show what to do for Lockdown and Evacuation. In both cases, when you hear the warning:

1. Stop what you are doing and listen to the instructions of your teacher
2. Stay calm and do what your teacher says.
3. Wait for an instruction of “all clear” from your teacher before you return to normal class work

At Whites Hill State College you will practice these lockdown and evacuation procedures throughout the year.
"Beep Beep"

Wait for the teachers to say it is ‘all clear’.
"Whoop Whoop"

IN CLASS:
stand up
collect bags
leave the building

OUTSIDE:
stop what you are doing

walk (not run)
to the Junior School sports oval
At the Junior Sport Oval

line up
↓
sit down in class order
↓
say 'here' when you hear your name
↓
wait and listen for your teacher's instructions
Guidance officer’s introduction

Guidance Officer

Mrs Kylie Robertson
Guidance Officer
Whites Hill State College
C Block (Tuesday, Thursday, Friday)

Welcome to Whites Hill State College! My name is Kylie Robertson and I am the Guidance Officer that works with Years 8-12 students at the College.

Guidance Officers provide a Guidance and Counselling service to schools which aims to support all members of the school community. Students, families and staff are able to seek assistance and support relating to: personal difficulties, school/educational issues and career information.

Guidance Officers can help students with personal concerns such as:
- Bullying
- Anxiety/Depression
- Family and peer relationships
- Self esteem
- Stress
- Transition to a new school/Fitting in
- Anger/Conflicts
- Coping strategies
- Grief and Loss

Help can also be given with career and educational concerns such as:
- Exploring career options
- Choosing subjects
- Providing assistance with study skills
- Subject and course selection
- Managing your time effectively
- University and TAFE courses

Guidance Officers helps identify factors that can be barriers to a students’ learning and development and plan interventions or programs that can help students achieve positive outcomes.

If you would like to make an appointment to see me you can drop in to B Block or you can alternatively make an appointment through the main office.
Hello! My name is Catherine Raff and I am the School Based Youth Health Nurse at Whites Hill State College for Years 8—12. My role in schools is to support young people with their concerns and promote healthy lifestyles. I can talk to students individually or as a group about:

- Healthy eating and physical activity
- Feeling unhappy or stressed
- Relationships
- Healthy skin
- Personal and family problems
- Growth and development
- Sexual health
- Smoking, alcohol and other drugs

Please come to my office for an appointment or see one of your teachers and they will be able to make an appointment for you.

Young people learn best when they are healthy and feel good about their life.

Helpful websites:

- [www.reachout.com](http://www.reachout.com) - adolescent issues ie, alcohol, drugs, mental health
- [www.drugsinfo.adf.org.au](http://www.drugsinfo.adf.org.au) – drug and alcohol

Useful phone numbers:

**Kids help line** – 1800 55 1800
**Parentline** – 1300 301 300

**NB** The Youth Health Nurse does not provide treatment such as medication, injections or first aid.
Welcome to Whites Hill State College. I hope your time here will be enjoyable and that the experience will be everything you hoped it would be.

My role as Homestay Coordinator is to ensure you have a happy, safe environment to live in while you are studying at our school.

To help me do this, you need to tell me of any problems you are experiencing as soon as they occur. Please come and tell me about anything. Even if you think it will be alright, I want you to tell me. You might not be getting enough food, or the children may be too noisy and you can’t study. It could be anything – but whatever it is – I want you to come and tell me immediately. Together we will resolve the situation. It is my job to make sure you are happy in your homestay and I like to do my job well. 😊

While you are studying at our school, there may be some other problems you experience, and I want you to know that I am also available to talk to you about other issues. I am here to help you in any way I can.

I am located in the AALC and I am available to talk to you at any time. Please don’t be afraid to come and talk to me – I like to talk to our international students, and I like to have visitors! 😊

I wish you every success in your education journey with us. We are here to make sure you are successful, so please do not hesitate to come and talk to us anytime.

**Homestay Guidelines**

The following general information will help you prepare for your homestay accommodation.

The way Australian families live will be different from the way you live in your home country. When you live in homestay with an Australian family you are usually considered part of the family. The Australian families that take international students for homestay are generally considerate, kind people who try to understand the cultural differences between themselves and their international students. You, also, need to try to understand these differences so that your homestay is a good experience for you.

**What do you get in homestay?**

Your homestay family will provide you with a room of your own, a place to put your belongings, and a place to study. You will be given three meals a day as well as snacks as required and have access to the laundry and the main living areas in the house. You will also be given an opportunity to learn about Australian culture within a caring family environment.

**Australian families are not all the same!**

Australian families, like families everywhere, differ from each other in many ways. This is especially so because Australia is a multi-cultural country. Australia has been settled by people from all over the world, including Europe and Asia. There is freedom of religion in Australia and people practise many different religions eg Christianity, Buddhism, Islam, Hinduism, Judaism. In general, Australians live in nuclear families (that is, mother, father and children) rather than with grandparents, uncles and aunts, although they often have regular contact with their...
relatives. In recent years, the number of single parent families (one parent and children) and childless families (husband and wife only) has increased.

**Everyone helps with the chores!**
In Australia, families do not normally have household help and, frequently, both parents work. Therefore, it is usual for all members of the family to be expected to help with household tasks. These might include helping with food preparation and clean up, keeping their own room clean, and washing and ironing their own clothes. In many families, the children prepare their own breakfast and lunch and either the mother or the father prepares the evening meal.

**Mealtimes**
The food eaten by Australian families and the customs associated with eating depend on the cultural background of the family. For example, families from a European background eat mainly European food, although many families like to try different types of food and may buy or cook dishes from China, Mexico, Thailand, Lebanon, etc. Breakfast, for many Australians, consists of cereal or toast, and perhaps fruit and a juice drink. Lunch is often sandwiches and fruit or cake. All members of the family normally eat their evening meal together. This meal is often a time for discussion and sharing of information about what has happened during the day. European families, while encouraging their children to join in discussions at mealtime, consider noisy eating (e.g. loud chewing, slurping, chewing with your mouth open) to be impolite.

**Internet**
The internet is only to be used for homework and study and for contacting family. Internet is very expensive in Australia. Please consider your Homestay Family when you are using the internet.

**Expressing emotions**
Australians, especially European Australians, tend to express their emotions openly. They are usually not embarrassed about showing others that they are angry, happy, sad, etc. Many Australians find it quite acceptable to openly disagree with another person's opinion, as long as this is done in a non-aggressive, reasonable manner. In most cases, it is also considered acceptable to discuss personal problems with other people, especially friends, family and trained professionals e.g. guidance officers in schools. Australian parents encourage their children to say 'please' and 'thank you' when they ask for something and to apologise (say 'I'm sorry') when they upset someone.

**Australian homes**
Most Australian homes have a kitchen, living room (where the family may watch TV, entertain friends, etc), bedrooms, laundry and bathroom. The bathroom usually contains a bath or shower or both. Sometimes the toilet is also located in the bathroom and toilet paper, not water, is used. Used toilet paper should be flushed down the toilet.

When Australians bathe, they usually do so in the bath or shower cubicle so water does not splash on the bathroom floor. If there are many people in the family or if there is a drought, water (especially hot water) may be scarce and family members must limit the length of time they spend bathing.

**Australian teenagers**
Australian teenagers, in general, are fairly independent although parents would normally expect to be told where they are going, who they are going with, what they will be doing, and the time they will be home. It is extremely important that international students let their homestay parents know these things also. This will avoid a lot of worry for the homestay parents. It is also polite for students to tell homestay parents in advance (the day before) if they are not coming home for dinner.

Most parents set a time by which their children must return home when they go out at night. Sometimes they set a time for going to sleep, for example, 10.00 pm. Some international students find this difficult because, in their home country, they stay up very late at night. Australian
teenagers participate in a wide range of leisure activities, including sports, movies, parties and visiting friends. Shopping with friends is also enjoyed, although most shops close at 5pm most days. A favourite activity of Australian teenagers is telephoning friends. Parents, however, normally place a time limit on telephone calls so that other family members have access to the phone. International students are expected to pay for the telephone calls they make. This may be done after each call or at a time negotiated between the student and the homestay parents.

As most Australian teenagers are students, much of their time is spent at school and doing homework. Students normally attend school between 8.30 am and 3.00 pm, five days a week. Australian teenagers often invite their friends to their home. This is with their parents permission and knowledge. International students can do this also, but they must first make sure it is okay with their homestay parents.

**Transportation to and from school**

Depending on where they live, students either:

- walk; or
- ride bicycles; or
- catch trains or buses to school

Sometimes students must use two buses or a bus and train if they live a long way from their school. You will need to cover the cost (if any) of your transportation to and from school each day.

**Talking to the family**

It is normal to feel nervous when you first meet your homestay family. You will begin to feel happier when you get to know the family better. Talking to your homestay family about any worries or questions you have when you first arrive will help you adjust to living in a new country. If you do not speak English well, you can still communicate. Write down what you want to say if your written English is better than your spoken English. Draw a picture of what you want to say. Use your bilingual dictionary. Mime or act out your message. Ask another student to interpret for you or use the telephone interpreter service (your homestay or school can tell you about this).

If you spend most of your time in your room with the door closed, the homestay family may think you do not like them. Spend some time each day with the family talking, watching TV, or helping the family with household tasks. Tell the homestay family about your culture; and find out about theirs.

**Make the most of your homestay experience**

Staying in homestay gives you an excellent opportunity to:

- learn about Australian culture
- make friends with Australians
- improve your English language skills;
- share information about your culture and
- adjust to a new country while living in a safe and caring environment.
Homestay Rules

Your homestay will talk to you about expectations in their home. The following are general rules.

1. Follow homestay family rules
   - Eg. No food in the bedroom
   - Lights and internet out at 10pm
   - Put dirty clothes in the laundry

2. Respect property
   - Keep your room clean
   - Do not touch what does not belong to you
   - Treat other people's belongings and other people as you would like to be treated in your home

3. Be home on time
   - **Sunday to Thursday:**
     Junior High School (Years 7 to 10). No later than 6:00 pm*
     Senior High School (Year 11 to 12). No later than 7:00 pm*
   - **Friday / Saturday and school holidays:**
     Junior High School (Years 7 to 10). No later than 9:30 pm*
     Senior High School (Year 11 to 12). No later than 10:30 pm*

4. Go to bed on time
   - Have enough sleep ready for study the next day i.e. go to bed at 10pm

5. Tell your homestay where you are at all times and have your mobile phone with you, charged and with credit
   - Where are you going?
   - What are you doing?
   - Who are you going with?
   - When will you be home?

6. You are part of the family so:
   - Take part in family activities and outings when possible
   - Help with the preparation of food and help to keep common areas clean

7. Use the Internet and telephone wisely
   - Spend no more than 2 hours a night on the internet
   - No downloading of movies, music, games, or other large files
   - No pornographic or offensive material
   - Ask before making any international phone calls
INTERACTING WITH YOUR HOMESTAY FAMILY

Practise this homestay conversation with a partner:

Homestay conversation role-play

Tom – Homestay father
Alice – Homestay mother
Chen – International student

Tom: Sleep well?
Chen: Yes, I had a very good sleep. I was so tired from the flight.
Alice: For breakfast we have two kinds of cereal so please tell me which one you prefer?
Chen: Could you speak a little slower please – it is going to take me a little time to get used to the Australian accent.
Alice: This cereal or that cereal?
Chen: What is cereal?
Tom: Most Australians eat cereal for breakfast. Try a small amount of each!
Chen: Mmm, I think I prefer cornflakes. The other one is a bit dry.
Tom: You have to put milk on cereal.
Chen: Thanks, but I prefer to eat it dry.
Alice: Have you had enough to eat?
Chen: Actually, I am quite hungry. Is it possible to have some toast?
Tom: Of course it is. I’ll show you how to make toast in the toaster so you can just help yourself when you like.
Chen: Thanks.
Alice: I am off to the supermarket later. Would you like to come with me so you can tell me what food you like? I will probably leave in an hour or so.
Chen: Thanks. I hope I recognize the different foods because my friend told me it is all so different here but I love meat, fresh fruit and vegetables.
Alice: You will soon become used to everything. Please ask me for help if you need it.
Chen: You are both so kind. Thank you for helping me to feel so welcome.

The first two weeks in your homestay are important as your homestay family is trying to make you comfortable in your new culture. This is a BIG adventure and you have every reason to feel scared. These families have been chosen carefully and they want you to share their home with them. Cultural differences and miscommunication will happen in the first couple of weeks but Australians are very forgiving. Often they will turn an awkward moment into a humorous moment. Be patient. Be polite. Be friendly and most of all BE YOURSELF. Try to become a part of the family. Do not stay in your bedroom, as interacting with your homestay family will help you with your English Language Acquisition!

Conversation STARTERS for your homestay family

1. Have you ever been to China / Japan / Korea / Brazil / Vietnam / Thailand?
2. I have a few photos of my family. Would you like to see them?
3. I have a map – this is where my hometown is.
4. How many people live in Brisbane?
5. Can I buy Chinese / Japanese / Korean / Vietnamese food in Brisbane?
6. My spoken English is not very good but I really want to improve it. Is it okay if I speak with you to practise?
7. Could you help me with my homework please?
8. Can I help with the cooking?
9. Can I walk the dog with you?
10. Would you like me to take the rubbish out?
11. Would you like me to set the table?
12. Could I wash / dry the dishes (or stack / unpack the dishwasher)?
13. How long can I have a shower for?
14. Where is the closest bus stop?
15. Where is the closest train station?
16. Could I put your mobile number in my phone?
17. Could you help me to… (buy a phone-card, open a bank account, access email, find the nearest library, book a flight...)
18. What is the name of that tree / bird / animal?
19. My parents have a business. They make… They sell…
20. My parents say hello and they thank you for your kindness.
21. I am still a bit hungry. May I have a piece of fruit or a drink of milk? Thanks!
22. I am meeting my classmates in the city. At what time should I be home?
23. I have planned to go to the Gold Coast today – is that OK? What time should I be home?
24. At home I was never allowed to eat in my bedroom. Can I here?
25. This insect is bothering me – could someone remove it from my room please? Thanks!
26. Do you play cards? Would you like me to teach you a game?
27. I hear it is your birthday. Are you doing anything special to celebrate your birthday? (I hope you have a great day.)
28. I had an email from my parents today. They send their kind regards and say… (or and said the weather at home is…)
29. I would like to watch the news. Is that OK? Could you help me to understand the news if you have time?
30. Do you get a newspaper? I have to read it for homework. Could you help me to understand this article?
31. Please tell me if I am doing something wrong because everything is different and I am sure to make mistakes. Thanks!
CULTURE SHOCK
THE PROCESS OF ADJUSTMENT

LEAVING HOME
- Farewells
- Happy & Sad

ARRIVAL IN AUSTRALIA
- Confused
- Tired
- Basically Happy

CULTURE SHOCK
Lonely
- missing family
New
- food
- study
- culture

FEELING VERY UNHAPPY
"Was I right to come to Australia?"
"Will I achieve my goal?"

COMPLETION OF STUDIES

ADJUSTING
- Confident
- Study OK
- New friends & activities

The Queensland Department of Education and Training.
Trading Name: Education Queensland International CRICOS Provider Number: 00608A
Local Map Activities

1. Find and highlight:
   a. Whites Hill State College.
   b. Carindale Shopping Centre
   c. Whites Hill Reserve
   d. Clem Jones Centre
   e. The nearest post office to the school
   f. The nearest hospital to the school
   g. Is your homestay address on the map?

2. On what street is Whites Hill State College? ..............................

3. What is the name of your suburb? ...........................................

4. Is it on the map? ... .............................................

5. What transport do you use to get to school? .............................

6. What is the number of the bus you use to go to the city? ..........

7. What is the number of the bus you use to go to Carindale? .......

8. What is the letter of the stop for the bus to Carindale? ............

9. What Zone is the school in? ...........................................

10. What are the advantages of registering your Go Card?

..............................................................................................................
Public Transport

Brisbane has a number of different types of public transport: Bus, trains, CityCat, ferries and City Cycle. For students at Whites Hill, bus transport will be the most useful for most of you but CityCats and ferries can provide a relaxing way to see the city and trains are the easiest way to go to the Gold Coast. All forms use the Go card system. No eating or drinking is permitted on any form of public transport. City cycle is a great way to sightsee in Brisbane City.

**Buses:** Buses stop at bus stops only. They must be ‘hailed’ by holding out your hand as the bus comes near. You must queue to get on the bus. Swipe the Go card as you enter the bus and remember to swipe off when you exit. Front seats are for people with disabilities, pregnant women, people with small children and the elderly. **Students are expected to stand if there are adults needing seats.**

Passengers need to ring the bell to notify the driver that they wish to get off the bus at the next stop.

**Trains:** Go Cards are swiped on and off at the train station before you enter the train and after you get off. Some seats are allocated to the disabled, pregnant and elderly. These are clearly signed. Unless a train is an express, it will stop at every stop. During off-peak, you are allowed to take a bicycle on the train. Buses meet the trains on the Gold Coast to take passengers to Theme parks and Surfers Paradise.

**CityCats:** CityCats travel the length of the Brisbane River from Hamilton to the University of Queensland. The entire trip takes over an hour. Swipe the Go Card at one of the places on board. Bicycles can be taken on board when there is plenty of room for other passengers. There are some great places to have picnics and barbecues on the CityCat route.

**Ferries:** Ferries cross the river from one side to the other. They do not travel the length of the river. Swipe the Go Card as you enter the ferry. Timetables for the ferries seem to be flexible.

**Bicycles:** City Cycle is a bicycle rental scheme run by the Brisbane City Council. You need to subscribe on line at [http://www.citycycle.com.au](http://www.citycycle.com.au). Then you can hire a bike for a few minutes to months. There is a charge depending on how long you use the bike. Remember, you must always wear a helmet when riding a bike in Queensland.
Translink gives information on public transport in and around Brisbane. You can access it for timetables, journeys, ticket prices and Go Cards. Go to: 

Find the following information:

1. What time is the first bus from Whites Hill State College to the city on a Saturday after 9 am?
2. How much is the full fare for two zones?
3. How much is the concession fare for three zones?
4. What are the different types of concessions?
5. What do you need to get a student concession?
6. What is a Go card?
7. Where can you buy a Go card?
8. What colour is a student Go Card?
9. What do you need to show the driver when using a student Go card?
10. What do you need to remember when getting off the bus?
11. What is Translink's internet address for information?
12. Find the 24 words connected with Brisbane Transport in the Wordsearch:

<table>
<thead>
<tr>
<th>river</th>
<th>terminal</th>
<th>gocard</th>
<th>citycat</th>
<th>bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>road</td>
<td>hail</td>
<td>transport</td>
<td>taxi</td>
<td>train</td>
</tr>
<tr>
<td>rail</td>
<td>translink</td>
<td>swipe</td>
<td>ticket</td>
<td>ferry</td>
</tr>
<tr>
<td>transfer</td>
<td>transinfo</td>
<td>station</td>
<td>concession</td>
<td>fullfare</td>
</tr>
<tr>
<td>continuation</td>
<td>terminal</td>
<td>stop</td>
<td>fare</td>
<td></td>
</tr>
</tbody>
</table>

The Queensland Department of Education and Training,
Trading Name: Education Queensland International CRICOS Provider Number: 00608A
Write down the Brisbane City Council’s Trans Info Line telephone number

Write down the Brisbane City Council’s Trans Lost and Found telephone number

Answer these questions:

1. What are all the types of transport in Brisbane?

2. What is a concession ticket?

3. What bus number do you get to town from your homestay?

4. Where can you get a bus timetable from?

5. Where is the best place to keep your wallet when you are on public transport?

6. What number can you phone if you lose something on public transport?

7. What might happen if you do not pay the correct amount for your ticket?

8. What are five places of interest along the CityCat route?

9. Name three train lines you may take while you are in Brisbane.

10. What public transport is the easiest way to Cleveland from the city?
BRISBANE CITY

Refer to a map of Brisbane and work with a partner to locate:

- your destination school
- the suburbs near your home and destination school
- locate the three main universities in Brisbane. (University of Queensland, Griffith University and Queensland University of Technology)
- locate the Queen Street Mall (a common meeting place)
- follow the river and count the ferry stops
- locate the other HSP centres in Brisbane: Indooroopilly SHS and Whites Hill College
- locate the closest hospital.

Now practise the pronunciation of the suburbs together (use your map to help you). Ask for help if you have problems as many of the names are from local Aboriginal languages.

Areas in and around Brisbane you may like to visit:

Match the area with the type of activity you can do there:

<table>
<thead>
<tr>
<th>Area</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleveland</td>
<td>Saturday morning markets</td>
</tr>
<tr>
<td>The city centre</td>
<td>Art Galleries and museums</td>
</tr>
<tr>
<td>Southbank Parklands</td>
<td>Picnicking and playing with a Frisbee</td>
</tr>
<tr>
<td>New Farm Park</td>
<td>Eating fish and chips on the beach</td>
</tr>
<tr>
<td>Wynnum and Manly</td>
<td>Fishing</td>
</tr>
<tr>
<td>West End</td>
<td>Shopping</td>
</tr>
<tr>
<td>Roma Street Parklands</td>
<td>Walking and enjoying nature</td>
</tr>
</tbody>
</table>
ISP Rules

1. **Maximise English use**
   - Speak English in the classroom

2. **Be on time**
   - be at school before 8.30am
   - go to the toilet, drink and eat during breaks (not during class time)

3. **Come prepared**
   - bring all books, student planner, pens, papers,
   - complete all homework
   - hand in assignments on time

4. **Work to the best of your ability**
   - speak English as often as you can
   - work hard in class and at home
     - homework tasks
     - assignments
     - private study and English practice
     - extended reading
   - get enough sleep: have your head up off the desk
   - be proud and enthusiastic
   - do not speak when your teacher is speaking to the class

5. **Respect**
   - respect your teacher and other students
   - respect the classroom
   - only enter the classroom when a teacher lets you in
   - attend International function every Tuesday

6. **Make smart choices**
   - Attend ESL support weekly
   - **Technology**
     - Hand in banned items in the morning and pick up in the afternoon (IPods, MP3 players, mobile phones)
     - Follow the college values CARES: (cooperation, achievement, respect, enthusiasm, safety)

7. **Library**
   - Join the library and read!
School Rules

Guidelines to ensure safety and well-being of all
(Adapted from the Whites Hill State College Diary)

- Only enter a classroom when your teacher invites you.
- Eat your food outside the classroom.
- Leave everything valuable at home e.g. large amounts of money, electronic devices such as iPads; personal laptop computers; mobile phones and MP3’s. If you bring these to school, it is a college requirement that they be left at the Responsible Thinking Classroom (RTC).
- Be aware of the ‘out of bounds’ areas in the school.
- Do not bring dangerous or illegal items to school including aerosol sprays, matches or lighters.
- Keep the school clean by using the rubbish bins.
- Chewing gum is not allowed at school.

‘One School’ is also where student behaviour is recorded. This may be positive or negative behaviour. If you break the school rules or do not follow the CARES philosophy of the school, the teacher may record the offence on ‘One School’. It remains on your school record.

‘One School’ is the Education Queensland Portal to maintain student records. Please help us to keep your personal information up to date. Notify our office if you change address or phone numbers. Notify our office of changes to your family or agent contact details. Provide staff with contact numbers for your friends.

For EQI International Student Code of Conduct see Appendix 1

The Queensland Department of Education and Training.
Trading Name: Education Queensland International CRICOS Provider Number: 00608A
Studying in Queensland is different

Studying in Queensland is probably very different to your home country. Our belief is that, as the world is rapidly changing, we need to educate people on how to learn, rather than what to learn. Therefore, students are less likely to have exams which test content. They are more likely to test a way of analysing or understanding something.

The school day may be shorter than what you are used to. This does not mean that the learning and studying stops. You will be given homework, assignments and be expected to do extra study in your time at Whites Hill State College. It is your responsibility organise your time so that all homework is completed by the due date and drafts of assignment work are handed in before the due date. These must be handed in with the task sheet.

Research is an important part of education in Queensland. At school, only use English websites. At home you may like to find information in your own language. Regardless of where the information comes from, it must be acknowledged. You will need to read and understand the information and then write it in your words. You are not allowed to copy from anywhere and put your name to the work unless you use quotation marks and reference it properly. If it is not your work, it must be made clear to the teacher. To do otherwise is plagiarism and the consequences of plagiarism can be failure in a subject. Plagiarism is stealing. It is not okay to copy, even from another language.

Generally, subject teachers do not rely solely on a text book. Photocopies of relevant information will be given to students regularly. You will be given a folder, plastic sleeves and dividers. You need to organise all your handouts and work so nothing is lost and everything can be easily accessed.

At first, it may seem like study in Queensland is easy, but do not take it lightly. Successful students are those who ask questions, do their homework on time, organise their study time and materials and take responsibility for themselves.

Work in a small group to compare learning in ISP with learning in your home country.
DifferenT Learning Methodologies

<table>
<thead>
<tr>
<th>rote learn</th>
<th>dialect</th>
<th>games and activities</th>
<th>Pronunciation</th>
<th>interacting</th>
</tr>
</thead>
<tbody>
<tr>
<td>bilingual</td>
<td>literature</td>
<td>monolingual</td>
<td>meaningful learning</td>
<td>trilingual</td>
</tr>
<tr>
<td>role-play</td>
<td>first language</td>
<td>examinations</td>
<td>comprehension</td>
<td>genre</td>
</tr>
<tr>
<td>grammar exercises</td>
<td>authentic texts</td>
<td>Accent</td>
<td>second language</td>
<td>assignments</td>
</tr>
</tbody>
</table>

1. My ………………. ………………… is French. Although I’ve spent five years in Brisbane learning English my English is not as proficient as my French.

2. Many people from Europe speak two languages. It is said that these people are …………………………….

3. Students get nervous when they have to sit ……………………….. and they get even more nervous waiting for the results.

4. When I was in language school in Beijing the teacher gave us 50 new words to learn each night. We had to ………………. ………………. the meaning of the words from the dictionary.

5. At WHSC students are encouraged to use English by speaking with their homestay families, watching the news, reading newspapers and discussing issues in class. This is ………………………., with the language in a real and meaningful way.

6. My cousin speaks three languages, hence, she is termed ……………………….. 

7. Debbie has problems with ………………………., especially when saying words with L or F in them. She practises each night so she will improve quickly.

8. There are many forms of ……………………….. and as I am an avid reader I enjoy reading a variety of reading matter. Magazines and internet website are my favourites.

9. Reports, essays, letters, emails and discussion papers are all types of ……………………….. 

10. ………………………. ………………………. bring fun and laughter to the classroom. Some students think they are time wasters but research has proven that a relaxed atmosphere and laughter in an ESL classroom helps students with their acquisition of the English language.

11. When we read a new text at WHSC we must read it for ……………………….. in order to speak and discuss the content in class. Many students think reading is a vocabulary exercise, however, reading is about understanding the content.

12. At school in my home country we did many ………………………. ………………………. At WHSC we interact actively with the English language in order to improve our speaking, listening, reading and writing. We call this English Language Acquisition.
Attendance

Whites Hill State College has an attendance goal of 95% for all students. You are expected to maintain 100% attendance. If you are too sick to come to school, **you must see a doctor and get a Medical Certificate**. Give the certificate to your teacher when you return to school. We keep track of your attendance.


Attending your course is a condition of your student visa. If your attendance is not satisfactory, we must report it to authorities and your student visa may be cancelled.

You should attend school every school day. Check your school’s website for school start and finish times.

If you do not attend the course on the agreed starting day and you have not:

- notified us in advance; and
- provided evidence of compassionate or compelling circumstances,

you will be treated as having cancelled your enrolment.

Absences

The school will record your attendance or absence every day.

You should always tell the school if you cannot attend for all or part of the day. Check your school’s website for details of how to notify absences.

At risk of failing to meet attendance requirements

If:

- you are absent for 5 consecutive days or more;
- your attendance falls to 90% of your course contact hours in any term; or
- we have other concerns about your attendance record,

your international student coordinator will require you to meet with them about your attendance record and provide evidence explaining your absences (such as medical certificates).

If your attendance falls to 85% of your course contact hours in any term, we will give you and your parents or legal custodians a written warning.
Unsatisfactory attendance

If you do not attend at least 80% of your course contact hours, we will notify you in writing of our intention to report you to authorities for not achieving satisfactory attendance. We may exercise our discretion not to report you if:

• you provide evidence of compassionate or compelling circumstances explaining your absences;

• we are satisfied that, in all of the circumstances, it is reasonable not to report you; and

• your attendance record is at least 70%. (If your attendance falls below 70%, we are required to report you.)

If you receive a notice of our intention to report you to authorities, you have the rights set out under the Appeals section.

Questions about attendance:

1. What is the target for attendance at Whites Hill State College?

What do I do if…

1. I arrive late to school?

2. I am absent from school?

3. I feel sick at school?

4. I would like to speak to someone about a problem in my homestay?

5. I would like to speak with a counsellor in my first language?

6. I would like to speak with a Guidance Officer?

7. I have a personal problem and need advice?

8. I have a problem with my teacher?

9. I need additional help with my English?

10. I feel sad because a student is making me feel uncomfortable?

Student Achievement

Study Planner

You will be required to complete a study planner.

This will help you manage your time for homework, assignment, study, exercise and fun.

The Queensland Department of Education and Training,
Trading Name: Education Queensland International CRICOS Provider Number: 00608A
<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
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<tbody>
<tr>
<td>6:00–7:00 am</td>
<td>6:30 get up</td>
<td>Get up</td>
<td>Get up</td>
<td>Get up</td>
<td>Get up</td>
<td>Breakfast</td>
<td>Breakfast</td>
</tr>
<tr>
<td>7:00–8:00 am</td>
<td>7:00 eat breakfast</td>
<td>Breakfast</td>
<td>Breakfast</td>
<td>Breakfast</td>
<td>Breakfast</td>
<td>Breakfast</td>
<td>Breakfast</td>
</tr>
<tr>
<td>8:00–9:00 am</td>
<td>Leave home</td>
<td></td>
<td>77C E02</td>
<td>TIC E02</td>
<td>77C E02</td>
<td>Get up Breakfast</td>
<td>Get up Breakfast</td>
</tr>
<tr>
<td>9:00–10:00 am</td>
<td>Academic Studies</td>
<td>Accounting</td>
<td>Chemistry</td>
<td>Japanese</td>
<td>Chemistry</td>
<td>Stretch</td>
<td>Stretch</td>
</tr>
<tr>
<td>10:00–11:00 am</td>
<td>Mathematics A</td>
<td>Chemistry</td>
<td>English</td>
<td>Academic Studies</td>
<td>Accounting</td>
<td>Food time</td>
<td>Hang out with my friends</td>
</tr>
<tr>
<td>11:00 am–12:00 pm</td>
<td>Morning Tea</td>
<td>Morning Tea</td>
<td>Morning Tea</td>
<td>Morning Tea</td>
<td>Morning Tea</td>
<td>Lunch</td>
<td></td>
</tr>
<tr>
<td>12:00–1:00 pm</td>
<td>Japanese</td>
<td>Mathematics A</td>
<td>English</td>
<td>Academic Studies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1:00–2:00 pm</td>
<td>Lunch</td>
<td>Lunch Time</td>
<td>Lunch Time</td>
<td>Lunch Time</td>
<td>Lunch Time</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2:00–3:00 pm</td>
<td>Accounting</td>
<td>Japanese</td>
<td>Academy</td>
<td>Mathematics A</td>
<td>English</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3:00–4:00 pm</td>
<td>Go Home</td>
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<td>Go Home</td>
<td>Go Home</td>
<td>Go Home</td>
<td></td>
<td>Go Home</td>
</tr>
<tr>
<td>4:00–5:00 pm</td>
<td>Take a shower</td>
<td>Take a shower</td>
<td>Take a shower</td>
<td>Take a shower</td>
<td>Take a shower</td>
<td>Go Home</td>
<td>Go Home</td>
</tr>
<tr>
<td>5:00–6:00 pm</td>
<td>Accounting &amp; Mathematics</td>
<td>Chemistry &amp; Review my work</td>
<td>English</td>
<td>Chemistry &amp; Accounting</td>
<td>Dinner</td>
<td>Take a shower</td>
<td>Take a shower</td>
</tr>
<tr>
<td>6:00–7:00 pm</td>
<td>Dinner</td>
<td>Dinner</td>
<td>Dinner</td>
<td>Math &amp; Accounting</td>
<td>Dinner</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7:00–8:00 pm</td>
<td>Chemistry &amp; English</td>
<td>English</td>
<td>Mathematics &amp; Review my work</td>
<td>English</td>
<td>Review my work</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8:00–9:00 pm</td>
<td>8:00–8:30 YouTube</td>
<td>8:00–8:30 YouTube</td>
<td>8:00–8:30 YouTube</td>
<td>8:00–8:30 YouTube</td>
<td>8:00–8:30 YouTube</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00–10:00 pm</td>
<td>8:30–9:00 Stretch</td>
<td>9:30–9:00 Stretch</td>
<td>9:30–9:00 Stretch</td>
<td>9:30–9:00 Stretch</td>
<td>9:30–9:00 Stretch</td>
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</tr>
</tbody>
</table>

**Homework and Study Timetable**
# HOMEWORK AND STUDY TIMETABLE

<table>
<thead>
<tr>
<th></th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
<th>SUNDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time</td>
<td>6.00 - 7.00 am</td>
<td>7.00 - 8.00 am</td>
<td>8.00 - 9.00 am</td>
<td>9.00 - 10.00 am</td>
<td>10.00 - 11.00 am</td>
<td>11.00 am - 12.00 pm</td>
<td>12.00 - 1.00 pm</td>
</tr>
<tr>
<td></td>
<td>1.00 - 2.00 pm</td>
<td>3.00 - 4.00 pm</td>
<td>5.00 - 6.00 pm</td>
<td>7.00 - 8.00 pm</td>
<td>9.00 - 10.00 pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4.00 - 5.00 pm</td>
<td>6.00 - 7.00 pm</td>
<td>8.00 - 9.00 pm</td>
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<tr>
<td></td>
<td>8.00 - 9.00 pm</td>
<td>9.00 - 10.00 pm</td>
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</tr>
</tbody>
</table>
**A-C-E IT TO BETTER YOUR BEST MY IMPROVEMENT GOALS**

There is a College expectation that:
- 90% of students are passing English, Mathematics and Science
- all Senior Secondary students are on track to achieve the Queensland Certificate of Education at the end of Year 12
- Students receive no less than C for Effort (E), Behaviour (B), Achievement (A): (A – E to be entered into the table)

<table>
<thead>
<tr>
<th>Subject</th>
<th>Result SEM.</th>
<th>Goal Effort Term</th>
<th>Goal Behaviour Term</th>
<th>Goal Achievement Term</th>
<th>Roadblocks:</th>
<th>Strategies:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>E</td>
<td>B</td>
<td>A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maths</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English</td>
<td></td>
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</tr>
</tbody>
</table>

Consider: work ethic, attendance, commitment, study habits, extra-curricular activities, seating plan in classes, homework, asking questions in class.

**Attendance Rate %**

<table>
<thead>
<tr>
<th>% Goal attendance % Term</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Naplan 3,5,7,9**

<table>
<thead>
<tr>
<th>Results from previous NAPLAN</th>
<th>Goal Results for upcoming NAPLAN</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
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**Student Declaration:**

_I am committed to achieving the results above and will action the strategies to ensure I do achieve them._

**Student Signature:**

**Date:**

**Parent Signature:**

**Date:**

**Form Teacher signature:**

**Date:**
# A-C-E IT TO BETTER YOUR BEST
## MY IMPROVEMENT GOALS

There is a College expectation that:
- 90% of students are passing English, Mathematics and Science
- all Senior Secondary students are on track to achieve the Queensland Certificate of Education at the end of Year 12
- Students receive no less than C for Effort (E), Behaviour (B), Achievement (A): (A – E to be entered into the table)

<table>
<thead>
<tr>
<th>Subject</th>
<th>Result SEM</th>
<th>Goal Effort Term</th>
<th>Goal Behaviour Term</th>
<th>Goal Achievement Term</th>
<th>Roadblocks: What are some factors that might hold you back from achieving these results?</th>
<th>Strategies: What are some actions you can take to ensure you achieve these results?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maths</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Consider: work ethic, attendance, commitment, study habits, extra-curricular activities, whole class, homework, asking questions in class.</td>
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<tr>
<td>English</td>
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<tr>
<td>Attendance</td>
<td>%</td>
<td>Goal attendance%</td>
<td>Term %</td>
<td></td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Naplan 3,5,7,9 Results from previous NAPLAN</th>
<th>Goal Results for upcoming NAPLAN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td></td>
</tr>
<tr>
<td>Writing</td>
<td></td>
</tr>
<tr>
<td>Spelling</td>
<td></td>
</tr>
<tr>
<td>Grammar &amp; Punctuation</td>
<td></td>
</tr>
<tr>
<td>Numeracy</td>
<td></td>
</tr>
</tbody>
</table>

**Student Declaration:**
*I am committed to achieving the results above and will action the strategies to ensure I do achieve them.*

**Student Signature:**

**Parent Signature:**

**Form Teacher Signature:**

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Student Diary

A Student Diary is issued to all students in the College at the commencement of the College year or upon enrolment later in the year. The Student Diary documents major College policies and procedures and is used by students like a diary to record and plan study and assessment requirements.

Parents/carers are required to read through the policies and procedures outlined. They should regularly sight the Student Handbook and indicate this by signing at the bottom of each weekly page.

The Student Handbook has a number of important uses. It,

- contains important information about how the College operates; students and parents/carers should be familiar with its contents;
- should be used by every student each day to record homework and details of assessment in order to be useful as a planning and organisational tool;
- is a means of communication between the College and home. Parents/carers and staff should check it regularly to ensure that it is up to date;
- contains important information about how the College operates; students and parents/carers should be familiar with its contents.
- contains goal setting and reflection on prior learning.

Homework

Homework provides students with opportunities to consolidate their classroom learning, pattern behaviour for lifelong learning beyond the classroom and involve family members in their learning.

In determining homework, it is important to acknowledge that students may be engaging in many different activities outside of the College. These include a range of physical activities and sports, recreational and cultural pursuits. Older students may also have part-time employment. Some students have responsibilities as caregivers.

The setting of homework takes into account the need for students to have a balanced lifestyle. This includes sufficient time for family, recreation, cultural pursuits and employment where appropriate.

Deferral, suspension and cancellations of enrolment


The Queensland Department of Education and Training.
Trading Name: Education Queensland International CRICOS Provider Number: 00608A
## How can I improve my English?

<table>
<thead>
<tr>
<th>Speaking</th>
<th>Listening</th>
</tr>
</thead>
</table>
| • Speak as much English as possible.  
  (Try not to speak your language…even at break times!) | • Listen to the radio.  (Brisbane radio stations: 106.9FM, 105.3FM, 97.3FM, 104.5FM, 96.5FM, 107.7FM) |
| • Talk to native speakers of English.  (Talk to Aussie kids at lunchtime and during sport!) | • Watch TV including news, dramas, cartoons.  (Brisbane local channels: 2,5,7,9,10) |
| • Talk with your homestay family.  | • Watch movies with and then without English subtitles.                   |
| • Join a club.  (e.g. tennis, basketball or any other sports club, a church group, a choir etc.) | • Listen to music while you are reading the lyrics.  Read books while you are listening to the audio.  (You can borrow books with a CD or cassette from your local city council library.) - [www.brisbane.qld.gov.au](http://www.brisbane.qld.gov.au) and click on libraries. |
| • Learn and sing English songs - [www.lyricsdownload.com](http://www.lyricsdownload.com) |                                                                       |

<table>
<thead>
<tr>
<th>Writing</th>
<th>Reading</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Practice writing different types of texts including letters, emails, reports, forms, memos, personal recounts, persuasive texts, stories, etc.</td>
<td>• Read newspapers, magazines and books – online and print.</td>
</tr>
<tr>
<td>• Keep a diary and show it to your teacher.</td>
<td>• Borrow one book a week from the school library.</td>
</tr>
<tr>
<td>• Check your work before you give it to your teacher. Check for spelling or grammar errors, paragraphs, headings, linkers (such as in addition, therefore, but,) structure, layout etc. This is called proofreading and editing.</td>
<td>• Keep a reading journal. Write a short paragraph about a book, magazine or newspaper you have read.</td>
</tr>
<tr>
<td></td>
<td>• Guess the meaning of words and/or ignore words you don’t understand and read on to see if you can work out the meaning – before reaching for your dictionary.</td>
</tr>
</tbody>
</table>

### Overall

<table>
<thead>
<tr>
<th></th>
<th>Grammar</th>
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</thead>
<tbody>
<tr>
<td>• Do extra reading and writing tasks</td>
<td>• Go to websites</td>
</tr>
<tr>
<td>• Be an active member in class discussions</td>
<td>• Check the corrections on your work.</td>
</tr>
<tr>
<td>• Attend tutoring and conversation class</td>
<td>• Take the time to understand them</td>
</tr>
<tr>
<td>• Check websites for extra activities</td>
<td>• Learn from your mistakes</td>
</tr>
</tbody>
</table>

Come to ESL support in the AALC Mon, Tue, Thu and Fri.

*The Queensland Department of Education and Training.*  
*Trading Name: Education Queensland International CRICOS Provider Number: 00608A*
Some useful websites

Vocabulary and Grammar

www.quizlet.com
www.oup.com/elt/global/products/headway/elementary
www.vocabulary.co.il
www.a4esl.org
www.manythings.org
www.english-online.org.uk/games/gameszone2.htm
www.englishclub.com/esl-games/index.htm
www.quia.com/shared/search?category=10004&adv_search=true

Activities for grammar

www.bbc.co.uk/skillwise/words/grammar/sentencebasics/whatisasentence/flash2.shtml
www.edufind.com/english/grammar/grammar_topics.php
www.bbc.co.uk/worldservice/learningenglish/
www.marks-english-school.com
www.bbc.com.uk/skillwise
http://www.eslcafe.com/students/

Listening
www.e111o.org/english/Games.htm

Typing
www.alfatyping.com
www.bbc.co.uk/schools/typing
TRAVEL DOCUMENTS

If you plan to travel to any destination, including staying overnight at a friend's house, permission must be granted prior to the travel. You must complete the appropriate travel form that includes welfare, travel and accommodation arrangements. Permission for such travel will not be granted unless we are satisfied with these arrangements.

If you plan to stay at a friend's house you must find out if your friend and his/her family have a Positive blue card. You must also complete a travel form – Link

If you plan on going home for the holidays you must complete a travel form – Link
You must supply a copy of your flight itinerary.

Both forms must be signed by homestay provider and parents/legal custodian and approved by the Principal.
Travel on Weekends and School Holidays

- You must fill in a form to ask for permission to travel if you want to go anywhere other than a ‘day trip’ in the local area

- Sleepovers are only allowed on weekend nights and you must fill in a form and get permission from International staff first

- Travel forms for overseas travel need to be completed well in advance as permission must be given by your parents, your homestay and your principal. Permission by the Principal will generally not be granted if:
  - The holiday begins or ends in the school term.
  - There are questions regarding the suitability of the holiday

Do not assume you will be given permission. The best advice is to put in your form as soon as possible. Make sure the fare you book is refundable or able to be altered cheaply and easily

- Whites Hill State College can provide you with details of EQI holiday programs that are run during the school holidays
Safety

Public Transport:

- Front seats are for people with disabilities, pregnant women, people with small children and the elderly. **Students are expected to stand if there are adults needing seats.**
- Do not speak to strangers
- Always pay the correct fare
- Travel with someone at night
- If you get lost, call the emergency phone number or get a taxi. Taxis are very expensive but your safety is the most important consideration
- Always cross railway tracks at the right place
- Never cross the railway tracks when lights are flashing, an alarm is ringing or the boom gate is down or going down
- Sit near the driver
- Have the correct fare or your Go Card ready when you get on the bus
- Know the timetable so you do not have to wait for a long time at the stop
- Hold your bag close to you
- Do not carry large amounts of money with you
- Do not openly carry expensive items such as iPods or Mp3’s
- Do not give strangers your personal information
- Have your mobile phone with you, turned on, charged and with credit
- Ensure your homestay knows where you are at all times and can contact you
- If you are truly lost phone the emergency phone or catch a taxi

On the Road

- Cars are driven on the left side of the road, so always look both ways before you cross the street
- Where possible, cross at a pedestrian crossing
- Walk quickly, straight across the road
- Walk on the footpath whenever possible
- Crossing at the wrong time or place can result in a $250 fine
Sun Safety (Slip, slop, slap, seek)
- Slip on a shirt – keep your skin covered
- Slop on sunscreen – SPF 30+; be generous with it, reapply often
- Slap on a hat – It is part of the uniform
- Seek shade – Under shelter or trees

Water
- Keep hydrated in the heat

Everywhere
- Take note of what is around you
- Always let your homestay know where you are and when you will be home
- Never carry large amounts of cash
- Always put your money and your Go card somewhere safe
- Keep your emergency card on you at all times
- Never tell anyone your PIN number
- Brisbane people are usually friendly and helpful, but not everyone can be trusted

Money
- Open a bank account
- Never give your PIN number to anyone
- Cover your hand when inputting your PIN number
- Do not use an ATM if it looks like something is wrong with it
- Keep a budget of your expenses and spending
- Living in Brisbane maybe more expensive than in your country. Be careful with your spending
- Do not lend money to anyone
- Do not have a lot of cash with you at any time. If you need to bring a lot of money to school, ask your teacher to put it in the school safe for the day
- Do not leave a lot of cash in your homestay

On the internet
- Do not put identifying information on line
- Do not tell anyone your password

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Trading Name: Education Queensland International CRICOS Provider Number: 00608A
In the surf
- If you cannot swim, stay in the shallow water
- Always swim between the flags
- Never swim alone
- Obey the instructions of the lifesavers
- Never swim when the beach is closed
- Raise your hand if you are in danger in the surf
- If the water looks dangerous, stay on the shore

Banking
- To open an Australian bank account you will need to take your passport with you to the bank. You should do this in your first week in Australia.
- Once you have an account, you will get a card and PIN (Personal identification Number) in the mail. Do not tell your PIN number to anyone.
- The Commonwealth Bank at Carindale Shopping Centre is open 7 days a week.

Health and Doctors
- An Allianz Global Assistance Card will be given to you after you arrive in Australia.
- If you need to go to the doctor, you will need to pay the doctors bill yourself and then claim a refund either on-line (www.oshcworldcare.com.au) or by post. You will need to keep a copy of the invoices and receipts and send the originals to OHSC Worldcare. Claim forms are available from the Director of Studies office.
- The people you live with will help you to find a doctor.
- You can also go to the accident and emergency department of the Mater Hospital in Stanley Street Woollongabba phone: 31638111.
- If you are away from school because you are sick, you will need to bring a medical certificate from a doctor when you come back to school.
- If the doctor tells you that you need medicine, he will give you a piece of paper called a prescription that you take to a chemist to get medicine. There is a chemist near the school, the Carina Day and Night Chemist on Old Cleveland Road (8.30am-8.00pm phone: 33982501) There are chemists in most shopping centers.

Transport
- The people that you live with will help you with transport to school
- The buses that go past the College are the 202 and the 203
- The phone number for a taxi is: 131008
- Stand for adults and people with disabilities
Solving Problems

Grievance procedures

- If you are unhappy, you can talk to the International Office staff, your class teacher or the Director of Studies.

- If you are still not happy with a situation, you can contact Education Queensland International (EQI).


- You can also see the College guidance officer and other student support services staff such as the school nurse.
Student Visa Conditions

All international students must meet three very important visa conditions. You cannot be enrolled in a school or stay in Australia if your visa is not current.

Attendance

- A medical certificate must be provided to the College if you have been away sick
- The College keeps records of your attendance and notifies EQI and The Department of Immigration and Border Protection (DIBP) when your attendance rates fall below 80%. This can lead to cancellation of your student visa and in this case, you will be required to leave the country immediately
- Behaviour – As an international student you are expected to follow guidelines of conduct, available here: https://eqi.com.au/for-students/policies-procedures

Address

- The school, EQI and DIBC must know where you live and how to contact you at all times while you are in Australia. For this reason you must always leave a contact number with the adults you live with if you are going out
- You must be contactable on holidays and weekends and you cannot change your address without permission from the International Program Manager

Work permission

- ISP students need to focus on learning English. They are not given permission to work.
- It is advisable not to apply for work until you are settled into a routine with school and living in Australia
Concerns or Questions

Use the space to write any questions that you still have:

If you are sick please bring a letter from your homestay parent or carer. You need a doctor’s certificate if you are sick for more than 1 day.

If you have an EMERGENCY during the evening or weekend, you can call us for help:

```
After school help phone number:

Do you need HELP?

Phone: 0437 932 967
or
0481 038 312

Please call this number if there is a big problem and you need help and you can’t wait to go back to school.
```